

MINUTES OF MEETING 18.12.17
Colerne Neighbourhood Plan Steering Group

Date	18.12.17	Time	7.30 - 9.30 pm
		Location	Colerne Old School
Present	Jeff Bishop Bob Child Hilary Holman Bob Jones Sue Jones Brian Mathew Jane Mellett Mary Mellett Peter Mellett Anne Nicholas	Apologies	Peter Foskett CT Crabbe George Batterham Steve Ayres Peter Brookes Gary Brain Tom Hall
Next Meeting	Colerne Old School Thurs 18th Jan	Chair:	Jane Mellett
		Recorder:	Mary Mellett
Agenda	<p>Item</p> <ol style="list-style-type: none"> 1. Apologies 2. Minutes of Last Meeting 3. Matters Arising: (2) Footpaths, (4) DIO response, (8) Corsham Board meeting and NP 4. Review and next steps for our process; Sequence and strategy of projects. 5. Housing Needs Survey <ul style="list-style-type: none"> - Distribution of posters to publicise. - Distribution of surveys: 14 identified areas. Which could you help with, in pairs. 6. PC response to Local planning framework consultation. 7. Statistics not available re existing housing! from Julie Newett Housing Development WC 8. Events planned alongside our work - (a) History Group (b) Primary School 9. AOB and Date of next meeting <p>Hangar development Planning Application (17/11623/OUT, Outline Planning Submission for Proposed Residential Development for upto 80 Residential Units and a Care Home)</p> <p>Date of next meeting (18th Jan)</p>		

2.	Minutes of Last Meeting Minutes approved as a true record.	
3.	Matters Arising (4) DIO response: Jane Mellett relayed an email from Kathy Edwards at the DIO which stated that contrary to previous statements from WC, the DIO do not intend to use their framework consultants. Jane will contact DIO to ask for meeting.	JM

	<p>No update from One Public Estate about whether the funding for the masterplan has been agreed. Clare Langdon to be asked about whether funding has been approved. Brian Mathew to enquire.</p> <p>8) Corsham Area Board meeting and Corsham Neighbourhood Plan:</p> <p>Jane Mellett and Anne Nicholas attended the CAB meeting where the draft Corsham Neighbourhood Plan was displayed. The consultation period ran from 1st November to 13th December. Available at https://www.corshamneighbourhoodplan.co.uk/ It is an extensive document, perhaps overly so. On first impressions not seen to be a good model for Colerne NP to follow.</p> <p>Box to contact Jane Mellett about the possibility to do a NP for Box, Brian Mathew to liaise a meeting.</p>	<p>BM</p>
<p>4.</p>	<p>Review and next steps for our process; Sequence and strategy of projects.</p> <p>Jeff Bishop gave an update from Place Studio:</p> <p>Katy has extracted the AONB Character Assessment for Colerne Parish from Wiltshire Council. To be reviewed by SG as to how locally relevant it is can be edited where necessary to be included as part of the design statement. Place Studio to send link of WC character area assessment to Steering Group.</p> <p>Key views: full landscape assessment is not needed. Landscape can be assessed as part of the housing sites research group.</p> <p>Hilary Holman and Peter Brookes to form a new research group looking at local businesses. Work ongoing. Suggestion to contact Lucknam Park and Euridge Manor. Approach Lucknam and Euridge.</p> <p>Jeff stressed the Important that each research group produces work separately so that the evidence is Independent and not tailored to fit an overall strategy.</p> <p>Concerns were raised that there has not yet been sufficient consultation with Parishioners. SG agreed that a questionnaire with accompanying information is needed before a draft plan can be produced.</p> <ul style="list-style-type: none"> - Agreed professional help needed to compile the questionnaire to have meaningful data. Possibility of technical advice via Locality. Also options of help from UWE and Place Studio. - Timing of survey to be linked with History exhibition and primary school workshop. Jane Mellett to place a notice in March Parish Magazine explaining that a survey will be being sent out to all 1079 properties in the Parish. - Low rate of return was identified as a problem. Agreed to hand deliver and collect the surveys to lower postage costs and increase returns. The Parish Plan produced a 40% response for its survey and used a prize draw to increase replies - Weekend in the spa Lucknam. - New working party formed to take oversight of questionnaire: Place Studio with Peter Mellett, Bob Jones, Anne Nicholas. Jeff to send a historic 'newsletter and survey' produced by Place Studio to working group members. 	<p>Place Studio</p> <p>PB HH</p>
<p>5.</p>	<p>Housing Needs Survey</p> <ul style="list-style-type: none"> - Distribution of posters to publicise. - Distribution of surveys: 14 identified areas. Which could you help with, in pairs. 	

	<p>Survey to be distributed from 8th January. Following areas for distribution:</p> <ol style="list-style-type: none"> 1. Pinewood 2. Northwood and Southwood 3. Redwood (camp access needed) Sophie Morris to be contacted 4. Lucknam Park and Thickwood Estate; Tom Hall 5. Thickwood Village incl Slaughterford Mill; Tom Hall Bob Child 7. Forester Green; Mary Mellett 8. Trimnells and Quarry Lane from footpath to Village Hall; Karen B to be asked 9. Market Place, Vicarage Lane, Top of Watergates, Eastrip to end. Hilary Holman 10. High Street (from top of Tutton Hill and Six Bells along to Star Corner (old Methodist chapel and houses opposite) incl. Chapel Path and Ogbourne Sue Jones 11. Silver St, Grocyn Close, Hitchingskilling and Totts Lane; Jacqui Bradburn 12. Roundbarrow and Fosseyway Close; Jacqui Bradburn 13. Box view, Washmeres and Bath Rd (incl all roads off to East but NOT Nursery Road); Peter Brookes 14. The Firs; Anne Nicholas 15. Watergates down the hill to pear Tree Cottage and back up Arc Lane to do whole of Tutton Hill and Goodings Farm, Westwood Farm and Saltbox, Jane Mellett 	
6	<p>PC response to Local planning framework consultation. Core Strategy adopted in 2015, will be reviewed over next 3 years. As it is reviewed, it may change the housing allocation for the Parish. e.g. suspicion that there is a need to find overspill housing land as a result of Swindon being part of the strategy area. Colerne will be part of Chippenham housing market area, and may affect the volume.</p>	
7.	<p>Statistics not available re existing housing! from Julie Newett Housing Development WC Jane Mellett reported that there are no records kept of number of social housing and rented housing in North Wiltshire.</p>	
8.	<p>Events planned alongside our work -</p> <p>(a) History Group Jane Mellett has contacted the History group which will do an exhibition looking at oral history including a history of the airfield and the change of village life Annette Hitch may also do a play using the oral history with Primary school. Date suggested: last weekend in April, Mary Mellett to book in PC calendar. Jane meeting with History group 8th Feb.</p> <p>(b) Primary School Jeff to work with years 5 and 6. Year 6 will conduct a safety audit which will be a direct contribution to evidence. Year 5 will visit character areas, assess how appropriate it is for different age ranges. Parents to be invited to a design exhibition for year 5 housing designs which could help raise awareness of NP and questionnaire.</p>	<p>MM JM</p>
9.	<p>AOB and Date of next meeting Hangar development Planning Application (17/11623/OUT, Outline Planning Submission for Proposed Residential Development for upto 80 Residential Units and a Care Home)</p> <p>Jeff Bishop confirmed that himself and 2 colleagues from Place Studio looked at Hangar site. Were it to be approved, a dangerous precedent is set for the fields either side of the site to be developed on. The fields would be almost impossible to protect if hangar site goes to development. It is also outside the settlement boundary. Jeff to put in an objection from Place Studio. As NP will provide for local need in more</p>	

	<p>appropriate sites Jane Mellett to place objection from NP.</p> <p>Concerns were raised that Simon Smith has yet to respond to a formal letter from NP. Jane to contact Simon again and then contact his line manager.</p> <p>Date of next meeting (18th Jan) Decided that meetings should continue on Thursday evenings, but that Mary Mellett to contact SG to check that third Thursday still the best in the month.</p>	
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