

21.03.19 MINUTES OF MEETING Colerne Neighbourhood Plan Steering Group

Time	7.30 pm	Location	Colerne Old School
Present	Steve Ayres (SA) George Batterham (GeB) Peter Brookes (PB) Bob Child (RC) Tom Hall (TH) Bob Jones (RJ) Sue Jones (SJ) Mary Mellett (MM) Peter Mellett (PM) Jane Mellett (JM) Anne Nicholas (AN)	Apologies	Gary Brain (GB) Jeff Bishop (JeB) Jacqui Bradburn (JB) Hilary Holman (HH) Brian Mathew (BM)
Next Meeting	18th April 2019, 7:30 pm	Chair: Recorder:	Jane Mellett Mary Mellett
Agenda	<p>Item</p> <p>1. Apologies</p> <p>2. Minutes of Last Meeting</p> <p>3. Matters Arising:</p> <p style="padding-left: 20px;">3. Report back from meeting with Henning Totz 22.02.19.</p> <p style="padding-left: 20px;">5. Design Statement rewording and timetable for process.</p> <p>4. Report back from meeting with CLT representatives 5.03.19</p> <p>5. Visioning - outcomes from Saturday 16.03.19 meeting</p> <p>6. Concept Statement and meeting with DiO (25.03.19)</p> <p>7. Timetable for NP process</p> <p>8. AOB and Date of next meeting</p>		

2.	Minutes of Last Meeting: APPROVED	
3.	<p>Matters Arising:</p> <p>3. Report back from meeting with Henning Totz 22.02.19.</p> <p>Notes from the meeting by JM were reviewed. Questions raised regarding WC Highways assessment of local road capacity - JM confirmed Henning Totz unable to provide further information. MM to research constraints to housing sites as posted in planning comments made in response to the 3 Hangar Site applications including:</p> <ul style="list-style-type: none"> - Foul water - Highways (BANES and Wiltshire) - Education - 106 and CIL estimates 	MM

	<p>For further information on contamination of MoD sites, JM to request information from Simon Smith (WC) in relation to Hullavington studies.</p> <p>5. Design Statement rewording and timetable for process. RJ and PB confirmed that they had completed revision of introduction and MM has added to master copy. Link to Google Docs. master copy shared with all Steering Group so that changes can be seen as they progress, MM to advise group as changes made. RC to begin design draft after Easter.</p>	JM
4.	<p>Report back from meeting with CLT representatives 5.03.19 Notes from the meeting by JM were reviewed.</p> <p>Agreement to continue to monitor developments in Marshfield CLT, a greenbelt development with some a mix of affordable and homes for landowner and family.</p> <p>JM and AN to arrange visit to Seend CLT.</p> <p>On specifying TYPES of housing in plans: RJ to research made plans including references to CLTs, rural exceptions and self-build sites.</p>	JM AN RJ
5.	<p>Visioning - outcomes from Saturday 16.03.19 meeting</p> <p>GeB presented a map representing the results of the visioning workshop and JM's notes of the meeting were reviewed. The level of consensus within the group to the vision was welcomed. JM to share vision notes and map with Place Studio for feedback and liaise with Con. Club representatives. Further development of vision to await presentation from sites group at April meeting.</p>	JM
6.	<p>Concept Statement and meeting with DiO (25.03.19)</p> <p>JM confirmed that DiO representatives Kathy Edwards and Jo Billingham would attend meeting along with PB, JM and JeB from the Steering Group.</p> <p>It was AGREED that the visioning map could be shared at meeting to facilitate conversation.</p> <p>On housing allocation numbers, it was confirmed that numbers from WC are imminent. PB conducting further research on numbers using Locality template.</p>	PB JM PB
7.	<p>Timetable for NP process Rough timetable outlined by JM in recent Parish Magazine article welcomed by group. Agreed a more detailed timetable may be required by WC for allocating referendum funding.</p>	
8.	<p>AOB: Funding for concept statement: PB confirmed he is submitting report to Locality to ensure concept statement funding secured but not yet spent can be carried over for 2019/20 year beginning in April. Place advise on funds used and submit invoices to Parish Council.</p> <p>Local Green Spaces Consultation MM confirmed a favourable return from consultation with over 90% support for both sites. MM to complete report for approval at future meeting.</p> <p>Date of next meeting: Thursday 18th April. Sites group to make presentation at meeting so maximum attendance requested where possible.</p>	PB MM

