

**18.07.19 MINUTES OF MEETING**  
**Colerne Neighbourhood Plan Steering Group**

Time	7.30 pm	Location	Colerne Old School
Present	<p>Jeff Bishop (JeB - Place Studio)</p> <p>Jacqui Bradburn (JB)</p> <p>Bob Child (RC)</p> <p>Tom Hall (TH) (present until item 4a and absent thereafter)</p> <p>Hilary Holman (HH)</p> <p>Bob Jones (RJ)</p> <p>Sue Jones (SJ)</p> <p>Mary Mellett (MM)</p> <p>Peter Mellett (PM)</p> <p>Jane Mellett (JM)</p> <p>Anne Nicholas (AN)</p>	Apologies	<p>Steve Ayres (SA)</p> <p>George Batterham (GeB)</p> <p>Gary Brain (GB)</p>
Next Meeting	15.08.19	Chair: Recorder:	Jane Mellett Mary Mellett
Agenda	<p><b>Item</b></p> <p><b>1. Apologies</b></p> <p><b>2. Minutes of Last Meeting</b></p> <p><b>3. Matters Arising:</b> Update on 1st CLT meeting 11.07.19</p> <p><b>4. Discussion Items:</b></p> <p><b>a.</b> What do you feel is the core intention, now, of the Neighbourhood Plan, and do you think we have attained any or all of that? For info. on what we have already done: Task and Document list here</p> <p><b>b.</b> Does the Sites Group report reflect this intention? Sites report from June meeting Notes from Sites Meeting 11th July</p> <p><b>c.</b> To consider Jeff Bishop's proposal to complete NP for now and re-start after the LP is approved, in the light of the meeting with Henning.</p> <p><b>5. For Information: WC Local Plan Review Update, Indicative housing numbers.</b></p> <p><b>6. AOB and Date of next meeting 15.08.19?</b></p>		

2.	<b>Minutes of Last Meeting:</b> Approved	
3.	<p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>- <b>Resignation from Steering Group</b> JM confirmed that Peter Brookes (PB) had resigned from Steering Group after reassessing his priorities. JM to write to PB to thank him for his invaluable work and contribution.</li> <li>- <b>Update on LGS:</b> No response from DIO re. letter sent in reply to DIO objections. No formal response received from Wiltshire Council (WC)</li> <li>- <b>Design statement:</b> RC has completed first design draft of statement. MM now editing text. To be reviewed at August Steering Group meeting.</li> <li>- <b>Airfield:</b> SA contacted by All-party parliamentary group on general aviation who are researching if there is ever public support for flying on airfields. JM to write reply detailing community survey evidence showing Colerne local support for continued use of airfield. To include reference to limited flying, employment opportunities and historical education benefits.</li> <li>- <b>Footpaths</b> - JM confirmed a joint letter from Parish Council and Steering Group sent to DIO stating intent to improve footpath network with map of proposed locations.</li> <li>- <b>Land north of C151:</b> JB confirmed that the PC had responded to agents of the land to clarify that the PC will continue with planned sports development but would and could not be involved with any further development plans with the agents.</li> <li>- <b>CLT</b> JM confirmed successful meeting of parishioners interested in forming a CLT took place at Liberal Club on 11th July. AN confirmed funds for a public meeting could be held through Village Hall account, as PC unable to hold money. Grant of £1000 for public meeting applied for. Next CLT meeting on 25th July at 7:30 Liberal Club. Future posters will not contain NP logo as CLT is a separate organisation.</li> </ul>	<p><b>JM</b></p> <p><b>MM</b></p> <p><b>JM</b></p>
4.	<p><b>Discussion Items:</b></p> <p><b>a. What do you feel is the core intention, now, of the Neighbourhood Plan, and do you think we have attained any or all of that? For info. on what we have already done:</b></p> <p>Reference was made to Vision statement and list of questions from GeB sent by email.</p> <p>Vision statement corrections: change from 27 to 17 years, edit map to include airfield land directly south of SGS.</p> <p><b>Green buffer Zone:</b> The group AGREED support for Green Buffer Zone was sustained. RJ confirmed drafting of coalescence avoidance policy clarifying the case for Green Buffer Zone. Support AGREED for PC's plans to include sports facilities on land within Buffer Zone adjacent to rugby club as an extension of existing use.</p> <p><b>Village Development boundary and facilitating organic growth</b> The group returned to the irreconcilable issue of constraints to extending the development 'stranglehold' around village i.e. Green Belt to west and south and no available sites to the east. The point was made that our remit is to consider the needs of the whole parish, not just the village.</p> <p>JeB clarified the position could be to remain open to future development directly to the west and east, allowing the 'organic growth' supported by survey and Steering Group,</p>	<p><b>MM</b></p>

<p>while acknowledging that current constraints prohibit site allocation and extending settlement boundary. Future opportunities could arise following changes to policies and legislation concerning green belt, affordable housing etc. JeB to share developments with group. It was also acknowledged that a CLT could have access to land not available to general development. The plan will also shape future development by positively stating where development <i>cannot</i> occur.</p>	<p>JeB</p>
<p><b>Identifying a CLT and sites.</b> NP policies will aim to enable CLT progress but not state placement or nature of housing.</p>	<p>JeB</p>
<p><b>Are we Relying on MOD sites for all our future housing needs?</b> No not totally. Affordable, social and self builds could be via CLT in other areas as well as limited market development on small sites. Taken as a whole they should provide the mix of housing supported by the community survey. Policy to enable these to be included in plan. JeB to advise.</p>	<p>JeB</p>
<p><b>Airfield</b> The survey identified clear support for continued use of airfield for historic aircraft and associated employment and education uses. The steering group AGREED to support this and will set out the case for it through the Concept Statement.</p>	
<p><b>Meeting the needs of the Parish survey</b> It was suggested that the survey underpins decisions made and that most policies make direct reference to the survey. It was suggested in some cases it may not be possible to pursue the most popular choices in the survey due to planning constraints and other evidence. TH left the meeting.</p>	
<p><b>Settlement status for North Colerne</b> The group AGREED to sustain support for pursuing settlement status for North Colerne. It was AGREED that Thickwood's size and lack of facilities means it would not meet the criteria to be defined as a settlement.</p>	
<p><b>Outstanding issues</b> JM asked all if there were important issues not yet addressed by plan: Answer was NO.</p>	
<p><b>b. Does the Sites Group report reflect this intention?</b></p>	
<p>Yes. SJ and RJ reported re-assessing all sites identified by call for sites and SHELA. Recommendations in sites report remain the same.</p>	
<p>It was <b>AGREED</b> to allocate two sites identified and support one. JeB confirmed that allocating sites would result in a reduced WC housing supply requirement of 3 years (rather than 5). JM to liaise with Henning Totz re. Initial screening of sites.</p>	<p>JM</p>
<p><b>c. To consider Jeff Bishop's proposal to complete NP for now and re-start after the LP is approved, in the light of the meeting with Henning.</b></p>	
<p><b>Nature of plan</b> AGREED to pursue a <b>policy led</b> neighbourhood plan, including two allocated and one supported site. Aim to be at Reg 14 by end of year. A review once LP approved will still be necessary. This could be within a year of our completion.</p>	
<p><b>Funding</b> Lack of funds for completion of plan and concept statement identified. Further funding may be available from Locality related to site allocations - JeB to liaise with Katy and report back. MM and JM also to prepare report for PC to request further funding.</p>	<p>JeB JM</p>

	<p><b>Concept statement</b>  Concept statement to be an integral part of development policy. Workshop with DIO, WC and Steering group representatives to be arranged for September by JM. Shuttle diplomacy with AONB and Annington will ensure other stakeholders are consulted. JeB shared initial drafting of concept statement material which was well received by group. Comments invited from group on content (especially evidence) and wording - email JeB directly. JeB to continue work on principals and scale.</p> <p><b>Development strategy (the story that binds the plan together)</b>  RJ and SA to form new 'Development Strategy' working group, with some input from JM. Group to draft development strategy. RJ to share suggested contents with JeB.</p> <p><b>Existing work</b>  It was confirmed that existing work will be included as 'evidence reports' or sections lifted and edited into a consistent style before integrating into the plan.</p>	<p><b>JM</b></p> <p><b>ALL SG</b> <b>JeB</b></p> <p><b>RJ, SA</b></p>
5.	<p><b>For Information: WC Local Plan Review Update, Indicative housing numbers.</b>  Document by RJ was received and noted.</p>	
6.	<p><b>AOB and Date of next meeting 15.08.19</b></p>	