

**MINUTES OF MEETING 13.06.19**  
**Colerne Neighbourhood Plan Steering Group**

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| Time         | 7.30 pm   | Location            | Colerne Old School   |
| Present      | George Batterham (GeB)<br>Jeff Bishop (JB)<br>Jacqui Bradburn (JB)<br>Peter Brookes (PB)<br>Bob Child (RC)<br>Tom Hall (TH)<br>Bob Jones (RJ)<br>Sue Jones (SJ)<br>Mary Mellett (MM)<br>Anne Nicholas (AN)<br>Peter Mellett (PM)<br>Jane Mellett (JM)   | Apologies           | Steve Ayres (SA)<br>Gary Brain (GB)<br>Hilary Holman (HH)<br>Brian Mathew (BM) |
| Next Meeting | <b>Thursday 18th July 2019</b>  | Chair:<br>Recorder: | Jane Mellett<br>Mary Mellett   |
| Agenda       | <p><b>Item</b></p> <p><b>1. Apologies</b> (above)</p> <p><b>2. Minutes of Last Meeting</b></p> <p><b>3. Matters Arising</b></p> <p>    i) Item iii: Local Green Spaces: reports on website, responses from landowners.</p> <p>    ii) Design Statement update</p> <p>    iii) Concept statement update and report back on site meeting</p> <p><b>4. To discuss reworded Sites Report</b></p> <p><b>5. To approve Community Facilities Report</b></p> <p><b>6. Verbal report re. May Fair and next steps for CLT</b></p> <p><b>7. For information: Sports Facilities For the Parish. PC Decision and how it relates to NP process.</b></p> <p><b>8. AOB and Date of next meeting</b></p> |                     |  |

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| <b>2.</b>              | <b>Minutes of Last Meeting:</b> Approved   |                     |
| <b>3.</b><br><b>i)</b> | <p><b>Matters Arising</b></p> <p><b>Item iii: Local Green Spaces: reports on website, responses from landowners.</b></p> <ul style="list-style-type: none"> <li>- Reports from consultation have been uploaded to NP website by MM.</li> <li>- Landowners of two spaces have been formally contacted.</li> <li>- For Northwood Play Area, the landowner (MoD) has responded by letter to object. The objections were considered and the group <b>AGREED</b> to reserve its position and include space in plan for final decision by the examiner.</li> <li>- JM to write to MoD in response to: a) acknowledge receipt; b) note objections;</li> </ul> | <b>Jane Mellett</b> |

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|                  | <p>c) assert our intent to refute objections; d) state that the group will be reserving its position.</p> <ul style="list-style-type: none"> <li>- JeB suggested including the Northwood space in Concept Statement as a secondary method of protection once land released for sale.</li> <li>- WC (land owners for Pinewood space) have acknowledged receipt but are yet to respond.</li> </ul> <p><b>ii) Design Statement update</b><br/>RC confirmed that he had begun first stage design work but following this the text will need editing and document will need restructuring to move some sections to appendices. JeB to confirm if he has more text for section 1.13 and confirm with Katie at Place if there is more text on Landscape and Character Assessment to be included. MM reconfirmed that she would undertake editing of text.</p> <p><b>iii) Concept statement update and report back on site meeting.</b></p> <ul style="list-style-type: none"> <li>- JM noted that the scheduled tripartite meeting between Henning Totz (WC), Kathy Edwards, Jo Billingham (DiO) and Steering Group reps. did not occur due to illness. Meeting to be rescheduled (JM).</li> <li>- JeB reported back on 24th May meeting at Azimghur with DIO reps. (above) and Steering Group (SG) reps (JM and PB). Following concerns raised by DIO, future correspondence from SG should come via Chair only (JM). The DIO is actively conducting studies for disposal of airfield and it is not intending the airfield land to be released for volume housing development.</li> <li>- JM confirmed sending a letter to KE, DIO, detailing the Community Survey results that have informed the SG's reasoning for future use of the airfield for historic and small aircraft. In particular the opportunities it would create for employment opportunities for the parish.</li> <li>- TH confirmed that army has annexed north west of airfield onto camp to preserve access to hangars.</li> <li>- JM / MM to draft letter and map of desired footpaths and cycleways identified in the Steering Group's Vision Statement to DIO. Letter to be sent from Parish Council.</li> <li>- Letter to register interest in 'Parade Ground' as site to be sent to DIO from SG at a later date.</li> <li>- Jeff Bishop shared update on concept statement preparation. WC Highways assessment of road capacity needed to progress. Failing WC input, Place consultant to be engaged to provide data. Current road use data on C151 and Doncombe lane to be sent to Place (MM).</li> <li>- Once figures on road capacity secured, workshop to be conducted with stakeholders invited from: SG, Annington Homes, MoD/DIO, Wiltshire Council (Planning and Highways), AONB.</li> <li>- JM confirmed meeting booked with Henning Totz (WC) on 27th June for tour of Parish.</li> <li>- <b>AGREEMENT</b> to publish SG's vision statement on website with explanation that it represents vision at that time and subject to change as plan develops.</li> </ul> | <p><b>Bob Child</b><br/><b>Jeff Bishop</b></p> <p><b>Jane</b></p> <p><b>Jane</b><br/><b>Mary</b><br/><b>Jeff B</b></p> <p><b>Mary</b></p> <p><b>Mary</b></p> |
| <p><b>4.</b></p> | <p><b>To discuss reworded Sites Report</b><br/>The report was <b>APPROVED</b> for internal use only. Policy H6 to be removed (repetition of NPPF policy and not needed).</p> <p>Concerns were raised about stating housing need numbers without site allocation to deliver for need. However, it was acknowledged that the Steering Group could now demonstrate to inspector a robust and thorough assessment of local housing need; a requirement of Neighbourhood Plans.</p> <p>The group maintained its concerns about building directly North of C151.</p>   |  |

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|                  | <p>It was noted that agents of the 'hangar site' and the adjacent westerly field were developing their own 'holistic' plan for housing development across the sites (see item 7).</p> <p>Two primary constraints were identified as preventing the organic growth needed to ease the densification of village centre:</p> <ol style="list-style-type: none"> <li>1. Green Belt to South and West of parish.</li> <li>2. WC policies which prohibit extending the boundary to any site not directly contiguous to existing boundary.</li> </ol> <p>Constraints, concerns about development North of C151, and possible solutions to be discussed with Henning Tutz at meeting on 27th June. The group maintained its preference for delivering housing through small sites outside the development boundary, and / or as affordable housing exceptions sites. Flexibility in WC policy to be requested to address 'stranglehold' on village.</p> <p>JeB to review policy related to housing development on:</p> <ul style="list-style-type: none"> <li>- 100% affordable building on Greenfield sites contiguous to settlement boundary</li> <li>- building on brownfield sites in areas non-contiguous to settlement boundary.</li> </ul> | <p><b>Jane Sites Group</b></p> <p><b>Jeff Bishop</b></p> |
| <p><b>5.</b></p> | <p><b>To approve Community Facilities Report</b><br/>Report welcomed as excellent record. <b>APPROVED</b> for uploading to website subject to following additions/changes:</p> <ul style="list-style-type: none"> <li>- Date of listing</li> <li>- MOD chapel and 3 play areas</li> <li>- Action Medical Research events</li> <li>- Public Toilets and bus service under 'Public Facilities'</li> </ul>   | <p><b>Anne Mary</b></p>                                  |
| <p><b>6.</b></p> | <p><b>Verbal report re. May Fair and next steps for CLT</b><br/>JM reported that the vision statement was shown at the May Fair and was on display in Cafe. People had responded with interest, however greater interest was recorded in CLT.</p>   |  |
| <p><b>7.</b></p> | <p><b>For information: Sports Facilities For the Parish. PC Decision and how it relates to NP process.</b><br/>JM confirmed she had attended PC working group meeting regarding future sports facilities north of C151. The PC working group had engaged in a meeting with Mr Payne's Agent, Jonas Carter, through which an offer was made by the agent to engage in an exchange deal of land for recreation in return for planning support for housing development. It was also apparent that there is co-operation with the owners of the three hangar site. Following feedback from JM, the PC working group agreed to progress with purchase of sports land independently without engaging in the agents' proposal.</p> <p>The NPSG confirmed that it was good to have an insight into agents' plans and raised concerns about creating precedent which could facilitate large scale development north of C151.</p>   |  |
| <p><b>8.</b></p> | <p><b>AOB and date of next meeting</b><br/>Thursday 18th July</p>   |  |