

MINUTES OF MEETING 16.11.17
Colerne Neighbourhood Plan Steering Group

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| Date | 16.11.17 | Time | 7.30 - 9.30 pm |
| | | Location | Colerne Old School |
| Present | Steve Ayres Peter Brookes George Batterham Bob Child Tom Hall Hilary Holman Anne Nicholas Brian Mathew Jane Mellett Mary Mellett Peter Mellett | Apologies | Bob Jones Sue Jones Peter Foskett Jacqui Bradburn CT Crabbe |
| Next Meeting | Colerne Old School tbc | Chair: | Jane Mellett |
| | | Recorder: | Mary Mellett |
| Agenda | <p>Item</p> <ol style="list-style-type: none"> 1. Apologies 2. Minutes of Last Meeting 3. Matters Arising 4. Report back from meeting with WC Strategic Planning 5. Research Groups <ul style="list-style-type: none"> ● Update from Jeff Bishop ● Housing Sites <ul style="list-style-type: none"> - Call for sites ● Character and Design <ul style="list-style-type: none"> - Design Day ● Green Spaces ● Community Facilities ● Key Views ● Energy <ul style="list-style-type: none"> - Leadership of group - Alison Turnbull 6. Questionnaire and Housing Needs Survey 7. Political follow up for NP <ul style="list-style-type: none"> - Brian Matthew - Lobbying our MP 8. Corsham NP presentation to the Area Board 23 Nov. 9. Review of Wiltshire Core strategy - how best to engage with the consultation process 10. AOB and Date of Next Meeting | | |

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| 2. | Minutes of Last Meeting Minutes approved as a true record. | MM |
| 3. | Matters Arising Jane Mellett enquired whether there is a map showing pedestrian rights of way within the village - such as the footpath past the doctor's surgery. Gary to research if Parish Council has access to one. | Gary B |
| 4. | <p>Report back from meeting with WC Strategic Spatial Planning (26/10/17)</p> <p>The notes of the meeting from WC were discussed.</p> <p>Jane Mellett reported that she had asked follow up questions about the role of the community in Masterplans of WC link Simon Smith. Simon Smith has referred back to the Wiltshire Core Strategy, Core Policy 37 - which states that "The focus [of the redevelopment of redundant military sites] will be on employment-led development and other uses should be determined through a masterplanning approach with the local community."</p> <p>Jane confirmed she has written to Mark Brodier at the DIO to enquire about how the consultants will be chosen for the masterplan, as yet no acknowledgement of receipt.</p> <p>Gary Brain reported that Corsham plan had a board that appointed masterplan consultants made up of: the town council, DIO reps, and local landowners. Hope is that NP is invited to sit on the board to elect the consultants.</p> <p>Jane Mellett shared a map found by UWE students taken from WC Strategic Housing and Economic Land Availability Assessment (SHELAA). The map shows various sites within the Parish and assesses their suitability for development. Gary Brain believed that the sites were identified back in 2007 and therefore has little relevance to WC's current development strategy.</p> | |
| 5. | <p>Research Groups</p> <ul style="list-style-type: none"> ● Update from Jeff Bishop <p>Meeting to be held on 21/11/17 10:00, with Jeff Bishop from Place Studio. All SG members invited to attend.</p> <ul style="list-style-type: none"> ● Housing Sites <ul style="list-style-type: none"> - Call for sites: Advertising launched (18 posters around parish, posting on Colerne Community FB pages and article in December Parish Magazine). Some comments from locals on Colerne Community pages, Mary Mellett has responded. Mary to repost weekly on FB. 6 week period for people to apply. One request for an application form received to date. - Suggestion was made that letters to be sent to land owners of potential sites inviting them to submit an application, for example the parade ground. ● Character and Design <ul style="list-style-type: none"> - Design Day <p>Review sent from Georgina reviewed. Gaps will be discussed at meeting on 21/11/17.</p> <ul style="list-style-type: none"> ● Green Spaces - Tom Hall confirmed that he had sent his long list of sites to Jeff Bishop and would complete a map with Gary Brain. Tom to send Mary email with his work. ● Community Facilities - work submitted to Place Studio ● Key Views - work submitted to Place Studio ● Energy <ul style="list-style-type: none"> - Steve Ayres confirmed that CT has resigned as leader of the group due to ill health. Agreed that work to date be submitted by Steve to Place Studio, as it may be sufficient. Steve to contact CT to request any documents already produced. | <p>Housing Sites Group</p> <p>TH Gary B</p> <p>SA</p> |

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| | <ul style="list-style-type: none"> - Brian Mathew to follow up local enquiries relating to the grid connection at Azimghur. - For future works, such as surveying, Hugo House could be invited to contribute and advise. Local resident Alison Turnbull, who helps set up solar schemes for villages could also be contacted. Steve Ayres to liaise as necessary. | <p>BM</p> <p>SA</p> |
| 6 | <p>Questionnaire and Housing Needs Survey</p> <p>Housing needs survey: 8th of Jan forms collected for distribution by SG. At end of survey there is a statement from the Parish Council - copy to be sent to Glenys so that PC can consider statement. Evidence is more robust if we have a good return. February 16th closing date for returns. Advertising for Housing Needs Survey:</p> <ul style="list-style-type: none"> - Separate A5 insert for January Parish magazine. SG to print for distribution late Dec. Airfield could be mentioned to motivate people. - School book bags to be filled in January. | <p>JM</p> |
| 7. | <p>Political follow up for NP</p> <ul style="list-style-type: none"> - Brian Matthew to liaise with Tom King about potential sites to be submitted to Call for Sites, including the parade ground. | |
| 8. | <p>Corsham NP presentation to the Area Board 23 Nov. Small presentation about Corsham NP. 6:30 arrival for 7:00pm start. Anne Nicholas to attend plus any other interest SG members.</p> | <p>AN</p> |
| 9. | <p>Review of Wiltshire Core strategy - how best to engage with the consultation process Agreed that the Parish Council will be engaged with the consultation process and would keep NP informed of significant developments. NP will not engage formally.</p> | <p>GB TH</p> |
| 10. | <p>AOB</p> <ul style="list-style-type: none"> - It was confirmed that Chippenham is to have a NP - Jane Mellett reported that she had just received an email from Spitfire Heritage Trust titled 'The Case for the Purchase of Colerne Airfield' Jane to circulate amongst steering group. - Steve Ayres reported that his group Colerne Airfield Ltd will do no further work until a sale date is announced by DIO. <p>Date of next meeting 18.12.17</p> | <p>JM</p> |