

19/09/19 MINUTES OF MEETING Colerne Neighbourhood Plan Steering Group

Time	7.30 pm	Location	Colerne Old School
Present	Jeff Bishop (JB) Bob Jones (RJ) Sue Jones (SJ) George Batterham (GeB) Bob Child (RC) Hilary Holman (HH) Peter Mellett (PM) Jane Mellett (JM) Mary Mellett (MM) Anne Nicholas (AN)	Apologies	Steve Ayres (SA) Jacqui Bradburn (JB) Gary Brain (GB) Tom Hall (TH)
Next Meeting	Thursday 17th October 2019	Chair: Recorder:	Jane Mellett Mary Mellett
Agenda	Item 1. Apologies (above) 2. Minutes of Last Meeting 3. Matters Arising - Progress on plan writing - Design Statement - Feedback on CLT 4. Concept Statement - Update: process and date of meeting (9th October 10 am) - Decide process for agreeing and sending information to DIO and WC reps. 5. To receive revised sites reports 6. AOB & Date of next meeting		

2.	Minutes of Last Meeting: Approved. MM to upload to website.	MM
3.	Matters Arising <ul style="list-style-type: none"> ● Progress on plan writing RJ confirmed plan writing progressing well. PM to continue editing Policies and send draft to RJ in about 3 weeks time, RJ to share compiled draft with SG shortly after. ● Design Statement It was agreed that the text will not be pageset by RC until after all changes are agreed and text approved. The draft text was reviewed with following actions: <ul style="list-style-type: none"> - Proceed with parking space guidance specific to character areas - Further text needed on sustainable / autonomous building and priority to eco-buildings. Text to be assimilated from Concept Statement and from WC Draft Sustainability Framework. - Fresh copy to be sent to SG without edit marks. 	PM RJ MM All SG

	<ul style="list-style-type: none"> - SG to focus on Guidances and give comments. ● Feedback on CLT <p>Group continuing to meet informally on 4th Thursday of the month in the Liberal Club, 7:30, welcoming anyone interested. Public meeting scheduled for March 2020 meanwhile training events being attended by group members. Group has agreed to be a 'CLT' as it is the model most flexible to suit all community circumstances and needs.</p>	
4.	<p>Concept Statement</p> <p>Update: process and date of meeting (9th October 10 am) JeB gave feedback on vision statement which revealed further consideration is needed for naming and zoning of land uses. SG to work further on vision and preferred options in Concept Statement following tripartite meeting.</p> <p>JM confirmed tripartite meeting with DIO and WC reps to be held at WC Trowbridge or Chippenham; JM to confirm with attendees. JM, JeB and RJ to attend meeting representing SG.</p> <p>Decide process for agreeing and sending information to DIO and WC reps. Decision made to proceed with Draft Concept Statement compiled by JeB for sending to DIO and WC reps in following days. JeB confirmed he had mostly made changes suggested by SG via email. Following changes and additions agreed:</p> <ul style="list-style-type: none"> - Para 2.1, JM to check statements about roads for local accuracy. Except Bannerdown, all access to parish includes areas of single track lanes with passing places. - JeB to add 'return to agriculture' and 'woodland' as options for barracks. - JeB to add statement noting the interdependence of all elements of site explaining that a piecemeal approach to disposal is not appropriate. - JeB to add statement explaining that due to unique restraints of site, it may be necessary to consider atypical, creative solutions. <p>SG reps to raise question for Henning Tutz at meeting: is policy 37 (re. requirement for masterplans) still included in reviewed WC Local Plan?</p>	<p>JM</p> <p>JM</p> <p>JeB</p> <p>RJ/JeB/JM</p>
5.	<p>To receive revised sites reports Updated 'Sites Assessment' and 'Housing and Sites Report' documents received. Following changes agreed:</p> <ul style="list-style-type: none"> - Blue and yellow map to be replaced. - Statements regarding SGS safeguarding to be reviewed to be in line with MoD terminology. - Parade ground outside security fence. <p>Document to be saved in internal library. A hard copy of pages 11 and 16 of Sites Assessment to be shown to Henning Tutz at Tripartite meeting for advice on next steps (especially relating to CLTs and EIA).</p>	<p>Sites Group</p> <p>MM RJ/JM/JeB</p>
6.	AOB & Date of next meeting: 17th October 2019.	