

A meeting of the **Finance, Policies & Assets Management Committee** took place at the Old School, Vicarage Lane, Colerne on 13th October 2015 at 8.23pm. The following members were present:

IN THE CHAIR: Mrs J Bradburn (JB),

PRESENT: Mr G Brain (GB), Mr T.Hall (TH), Mr M Harvey(MH), Mr John Bull (JBu)

In attendance Miss G.A,Gill Clerk, Mr M Miller (MM)

1	To receive and accept apologies for absence. None	
2	Declarations of Interest - None	
3	Public Question Time - None	
4	To approve adopted Minutes of the Finance, Policy and Assets Management Committee meeting held on 21st April 2015 - Proposed by JB as a true record and APPROVED	
5	Policies & Procedures	
5.1	Community Resilience Plan – Mr Chamberlain still to present plan to Council. Community Resilience meeting taking place Corsham Town Hall, 28 th October 5.30pm – 8.00pm. Requests for a councillor to attend not met. Wiltshire Council template for CRP available electronically.	ALL
5.2	Corporate Plan - Five projects originally identified which also impact on the 2016/17 precept: 1) Post office – on hold; 2) Walmesley Memorial revamp; 3) Green Lane Recreation Ground & 4) Pavilion GB to prepare a paper outlining proposals for a Road Map of sporting activities present and future on the site. 5) Toilets at the Recreation Ground. JB to update Plan for presentation at November Parish Council meeting.	JB
6	Finance	
6.1	To Receive 2 nd Quarter Returns for FPAM – Noted Addendum #1	
6.2	To Approve purchase of a BillyOh 10' x 8' galvanised shed storage facility for Village Handyman at Martins Croft Playground – NOT APPROVED TH proposed that the back of the public conveniences be extended to provide the Handyman with a storage facility. Recommendation to full council.	
6.3	An overview of the Sinking Fund for the Old School –RT presented a breakdown of the sinking fund finances and its historic context. Everyone was pleased to learn that despite low community hires the Old School development had exceeded expectations. Addendums #2 & #3 Rents from the four flats were dropping in real terms and it was agreed that these should be reviewed on an annual basis each October. To be discussed at the parish council meeting 27 th October under confidential item.	
6.4	To Discuss and Approve for Recommendation to full Parish Council 1st Draft 2016/17 Precept – Recommendation of a 2% increase on 2015/16 precept to be made. Addendum #4	
7	Asset Management	
7.1	Old School	
7.1.1	Plans for Bins & Bikes Storage at Old School Update – TH/GB (deferred 2.12.14) Recommendation to extend the storage sheds at the Old School to create an additional shed	
7.1.2	Baby Change Wall Unit Old School Update –GG Awaiting packaging to return the unit for repair or replacement	GG
7.1.3	Disabled Toilet replacement of rotting board / redecoration –to be undertaken by DB	DB
7.1.4	Disabled Access Step Update – A second step to be purchase and the two bolted together.	GG
7.1.5	Exhibition /Party Decoration rail/hooks in Middle Hall – JB to purchase hooks	JB
7.1.6	Windows Quote: Two quotes received it was agreed to go with The Period Metal Window Company Recommendation to purchase of new windows: 2 Upper Hall, 1 Middle Hall, 1 Office £1,876.25	
7.2	Public Conveniences	
7.2.1	Guttering & Roof Maintenance – All in good order	
7.2.2	Spraying of hornet's nest - £55 paid to Wiltshire Council to deal with a hornets nest in the disable toilet at the public conveniences	
7.3	Memorial Gardens Removal / re-shaping of yew trees; It was proposed that a plea for volunteers to tidy up the garden which would include rigorous garden work to create a space for an additional memorial bench.	GG
7.4	Bus Shelter Pinewood Way – It was agreed that it would be more practical to replace the shelter rather than try to have it repaired Clerk to explore cost of removal of existing shelter and installation of a new shelter.	
	There being no further business the meeting closed at 9.39pm	

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