

COLERNE PARISH COUNCIL

CORPORATE PLANNING POLICY

This is the Corporate Planning Policy Statement of COLERNE PARISH COUNCIL:

The Parish Council seeks to add value to community life by providing a democratically accountable forum, operating within available legislation, to provide leadership, influence, support and information for all that live, work or visit the parish area. The Council also manages a number of facilities and assets and recognises that it must use its resources economically, efficiently and with due regard for the environment. Through a planning process the Council seeks a shared vision and direction, to protect what is important and consider new ways of getting things done that includes harnessing the skills and talent from within its own communities. Building stronger and more resilient communities means making choices about how the community receives its services from this and other organisations, or even whether some are received at all. By setting out the issues facing it, the Parish Council can plan for the future.

The Planning Process

The Council has determined that it will produce a Corporate Plan each year. The Plan will be informed by other plans produced by the Wiltshire Assembly, Wiltshire Council, Corsham Community Area Board and other public and voluntary sector organisations. The Corporate Plan is not a 'Parish Plan', but will have the following features:

- The planning horizon will be for a continuously rolling period of three years;
- The Plan will set out the achievements of the previous year, and the issues and proposed actions for the following three years;
- The cycle will commence in October each year with a Council Members' seminar , followed by two months for refinement and budgeting before a precept demand is agreed in January;
- The current plan will be reviewed for progress in October, informing the requirements for carry-forward into the following cycle;
- The forward Plan will be reviewed in April for currency, as new resources become available from the precept and implementation begins;
- Current year specific actions will be placed onto the Actions Register and monitored for performance at each meeting of the Council;
- Any risks arising from the Plan will be assessed by the Risk Management Committee, and the Risk Register amended as required;
- The Plan, which will be published and made available at the Annual Parish Meeting, remains dynamic and can be altered at any time as events or circumstances arise.

Approved by the Council on:

Document prepared by: The Clerk,

Review date: