

MINUTES OF MEETING 20.07.17
Colerne Neighbourhood Plan Steering Group

Date	20.07.17	Time	7.30 - 9.30 pm
		Location	Colerne Old School
Present	Bob Jones Anne Nicholas Jane Mellett Hilary Holman Peter Mellett CT Crabbe Jacqui Bradburn Mary Mellett Beverly Gary Brain Bob Child Steve Ayres Beverley Youdan	Apologies	Anne Nicholas Tom Hall Peter Foskett George Batterham
Next Meeting	Colerne Old School 17.08.17	Chair:	Jane Mellett
		Recorder:	Mary Mellett
Agenda	<ol style="list-style-type: none"> 1. Apologies 2. Minutes of Last Meeting (20.04.17) 3. Matters Arising - Consultation Summary Website/facebook 4. Decision re hiring Jeff Bishop at Place Studio 5. Community Land Trust. Feedback from previous day's training 6. AOB and Date of Next meeting 		

1.	<p>Following apologies, new attender Beverly Youdan was welcomed to the meeting. Beverley explained she was exploring whether to become a Steering Group member, she became interested following her attendance of the final consultation group, lives in the village and works as a Management Coach.</p>	
2.	<p>Minutes of Last Meeting Minutes were approved by all present as a true record.</p>	
3.	<p>Matters Arising: Jane confirmed again that the Designated Area has been accepted by WCC.</p> <p>Bob Jones and Bob Child showed their map of the DA with land ownership colour coded. The map is near completion.</p> <p>Questions raised about location of greenbelt within the parish. Mary to send link to the online Magic Map: http://www.magic.gov.uk/MagicMap.aspx specific greenbelt map also available at http://www.telegraph.co.uk/news/earth/greenpolitics/planning/9708387/Interactive-map-Englands-green-belt.html</p> <p>4. Consultation Summary Hilary presented a document summarizing the eight public consultations to date. It was agreed it had been a useful two way process, with all parties learning and listening to each other. It was felt it was an important stake in the ground to inform ourselves and Parish and ideas from the community had been well documented. Acknowledged that future public engagement will have more focus on evidence gathering.</p> <p>6.Website/facebook. Mary confirmed that there is now a CNP facebook page called 'Colerne Neighbourhood Plan.' It was agreed that Mary would administrate and be first line of response to enquiries. Mary to add more detail and information to site before sharing with SG members and public.</p> <p>Jane Mellett to send consultation summaries 7 and 8 to Hilary to be edited and then sent to Bob Child adding to website.</p>	<p>MM</p> <p>MM</p> <p>JM HH</p>
4	<p>Decision re hiring services of Jeff Bishop at Place Studio. Future committee structure/work groups to manage forthcoming research groups. It was reported that the Colerne PC's procedure for undertaking work includes getting 3 quotes. Concerns were raised as to whether group should get quotes from other consultancy firms. It was clarified that it would be Locality funding that would finance Place Studio work and not the PC. As there are time constraints on Locality funding it was agreed that 3 quotes were not necessary. However, Bob Jones to call some Place Studio clients to get references.</p> <p>It was agreed that the meeting with Jeff Bishop on 13th July had been very useful. For those who did not attend the meeting, notes had been circulated and the feedback was positive. Hilary added that she had attended a Community First training group led by Jeff Bishop which had been well facilitated.</p> <p>A vote was held on whether to pursue employing Jeff Bishop/Place Studio. All voted unanimously in favour.</p> <p>Jane to pursue details of contracts and enquire whether we are employing Jeff or</p>	<p>BJ</p>

	Place Studio. Once more detail is provided on nature of contract and future work, meeting agreed to pursue employment via email consent. Jane to email SG with further details after speaking with Jeff Bishop and SG to reply with yes or no in favour of continuing.	JM SG Members
5	<p>Community Land Trust - feedback from previous day's training</p> <p>It was acknowledged that the training, facilitated by Ian Crawley from the Community Land Trust, held on 19th July, had included useful information on how to provide housing that the open market does not cater for. However, it was felt that the level of detail was too great at this stage and overly long. Agreed to wait for feedback report from Ian Crawley before taking further action and deciding whether to pursue option of CLT conducting a feasibility study. Jane Mellett to circulate report from Ian Crawley to all SG once in receipt.</p> <p>Agreed that results of a Housing Needs Survey are needed to identify local need that the market cannot provide for.</p>	JM
6	Future Meetings? The option of having a summer break over August was discussed but it was agreed that we should have a meeting as usual on Thursday 17th August.	
8	<p>AOB</p> <p>Jane fed back that she had corresponded with local group - Hawk and Owl Trust East Bath Area Group. Representative David Brierley had been present at the Clubs and Societies consultation session. David and fellow group member Mike Rogers had emailed with suggestions about what can be done within the Parish to promote biodiversity. Their input was welcomed by the meeting and suggestions made that they could be involved with evidence gathering.</p> <p>Jane confirmed that an escorted tour of Azimghur barracks had taken place on 19th July as part of a tour of the Parish for the CLT training. In attendance were Jane Mellett, Steven Ayres, Bob Jones, Gary Brain and Ian Crawley. The visit was very useful and welcomed by the Steering Group.</p> <p>Some questions were raised about potential difficulties siting housing in line with the satellite dishes on the barracks. Peter Mellett to research and advise.</p> <p>CT volunteered to research the potential of siting renewable energy schemes within the Parish and report back to the group.</p>	PM CTC