

A meeting of the **Allotments & Recreation Committee** took place at the Old School, Vicarage Lane, Colerne on 11<sup>th</sup> August 2015 at 8.25pm. The following members were present:

**IN THE CHAIR:** Mr T.Hall (TH),

**PRESENT:** Mrs J Bradburn (JB), Mr G Brain (GB), Mr M Harvey(MH), Mr G.Thomas (GT),  
Mr R Child (RC), Mr P Jobbins (PJ)

In attendance Miss G.A,Gill Clerk

<b>1</b>	<b>To Receive and Accept Apologies for Absence - None</b>	
<b>2</b>	<b>Declarations of Interest - None</b>	
<b>3</b>	<b>Public Questions - None</b>	
<b>4</b>	<b>To Approve the Adopted Minutes of Meeting held on Tuesday 12<sup>th</sup> May 2015</b> – No meeting was held as meeting not quorate.	
<b>5</b>	<b>To Review Rolling Action List</b> – Due to computer problems no list was available.	
<b>5.1</b>	<b>Update on MUGA Court Relining</b> – No action had been taken by TH	TH
<b>5.2</b>	<b>Update on maintenance for play &amp; gym equipment</b> – TH presented a quote from M Arrowsmith for: Repairs to plastic tunnel £850 – leave until spring 2016 Repair car park potholes £600 – <b>APPROVED</b> Replace and Repair 30 damaged rails and 2 posts in fence around car park £500 - <b>APPROVED</b> Fix and concrete 2 new picnic tables around skate park £400 – leave until spring 2016	TH
<b>5.3</b>	<b>RoSPA Chart Actions</b> – TH reported all high risk issues had been covered. The next inspection is booked for 28 <sup>th</sup> October 2015.	
<b>5.4</b>	<b>Clearing rubbish from between ISO Units</b> – DB had reported a growing number of discarded items such as paint tins had been deposited between the ISO units by the football club. MH also informed the committee that the Pavilion was in a disgusting state, unemptied bins and generally unclean. Since the resignation of Cllr Gurung there has been no PC representation with the Colts. GB volunteered to take on this responsibility and to visit the site at least once a month.	GB
<b>6</b>	<b>To Receive Balance Sheet for Allotments &amp; Recreation Committee – Noted</b> <span style="float: right;"><b>Addendum #1</b></span>	
<b>7</b>	<b>Pavilion Update</b>	
<b>7.1</b>	<b>Maintenance update</b> - update on Colerne FC maintenance programme. Deferred to next meeting to allow GB to meet with Colts.	
<b>7.2</b>	<b>Football Amendment to Heads of Understanding for VAT purposes.</b> – Deferred to net meeting	
<b>7.3</b>	<b>Pavilion &amp; Pitch Payment of Fees &amp; Bookings Updates 2015/16.</b> – Deferred to next meeting.	
<b>8</b>	<b>Recreation Ground &amp; Martins Croft</b>	
<b>8.1</b>	<b>Tree maintenance –1) trees behind Nursery Rd &amp; 2) at Martins Croft play area</b> – Quote received from Wm Wolfe – 1a) To reduce and reshape @ 30% and lift lower canopy £650; 1b) To fell £750 <b>Option 1b was APPROVED</b> 2) Lift lower canopies £200 -delayed whilst further investigations made to ascertain who owns these trees	TH
<b>8.2</b>	<b>Skate Park update – Update on Installation of Path &amp; Tree planting</b> – No information available	
<b>9</b>	<b>Allotment Grounds</b>	
<b>9.1</b>	<b>Clerks 2015/16 Summary of Plot Allocations &amp; Waiting List incl. outstanding contracts</b> – Only one plot holders fees outstanding . Plot 2A has been reallocated. <span style="float: right;"><b>Addendum #2</b></span>	
<b>9.2</b>	<b>Allotment Supervisors Report</b> – GT – More dogs being exercised on the allotments.	
<b>9.3</b>	<b>Letter reference bonfires on allotment</b> – A letter had been received from Mr & Mrs L Evans regarding inconsiderate burning of garden waste. Clerk to respond that Allotment Rules will be reissued to all plot holders highlighting Mr & Mrs Evans concerns but explaining that certain waste cannot be composted and must be burned e.g. diseased plants, perennial weeds, white rot, blighted crops.	GG
<b>9.4</b>	<b>Update on physical renumbering of plots</b> – To be undertaken in March when the 2016/17 fees are issued.	
<b>9.5</b>	<b>Allotment General Areas – Maintenance Update</b> – Hedge at top and bottom of the allotment to be cut in the autumn.	
There being no further business the meeting ended at 9.40 pm.		