

A meeting of the **Highways & Rights of Way Committee** took place at the Old School, Vicarage Lane, Colerne on Tuesday 14th June 2015 at 8.08pm. The following members were present:

IN THE CHAIR: Mrs M Harvey (MH),

PRESENT: Mr T Hall (TH), Mr M Miller (MM), Mr G.Thomas (GT),

In attendance Miss G.A,Gill Clerk, Russell Harding (Cotswold Warden)

1	To receive and accept apologies for absence.- Mr J.Bull (JBu), Mr G Brain (GB),	
2	Declarations of Interest - None	
3	Public Question Time - None	
4	To Approve Adopted Minutes of the Highways & Rights of Way Meeting held on 14 th April 2014 – Proposed by TH and ADOPTED and signed and dated by Chairman.	
5	To Receive Cotswold Warden Report – Franks Wood: brambles removed and weeds sprayed in readiness for the installation of the memorial bench. MH holding £500 for Woodland Trust for Bill Feltham memorial seat. With more primary and pre-school children visiting the woods there is a problem with dog walkers not cleaning up after their pets. The woodland sign needs replacing due to a mis-spelling. Problems with missing signage at Lucknam Park and Westwood Farm Russell to liaise with the land owners regarding replacement. Two new wardens have started a weekly ‘Walking for Health’ programme on Fridays 9.30am. On some walks stiles have been made stock proof , therefore walkers of large dogs cannot get through, small dogs will need to be carried over. On the very narrow stiles it has been suggested that a tall post is installed to help walkers maintain balance when climbing over. The wall along the footpath through Ogbourne needs attention. – MM to contact owners of the property. The Chairman thanked Russell and his team of wardens for their hard work taking care of all the parish footpaths.	MM
6	Highways	
6.1	Rolling Action List Update Addendum #1	
6.1.1	Weed spraying had been undertaken by former Parish Steward.	
6.1.2	Gemma Winslow (WC) to meet with MH for site visit on 10 th June.	MH
6.2	CATG Issues :	
6.2.1	Pavements - Tutton Hill Update - scheduled for completion July	
6.2.2	Robbers Cottage - Ark Lane Update – work completed	
6.3	CPC Issue Sheet: Vehicles parked in Vicarage Lane 24.02.15 Still awaiting Fire Officer Report	
6.4	CAB Issue Sheet: Emptying of New Litter Bins – closed 2 nd June 2015 Final outcome: No further action possible. TH requested that this matter be brought up at the next CAB meeting.	
7	Asset Management	
7.1	Public Conveniences – S Rowsell to be asked to look at gutters , roof etc. Still no response from C & T Ltd, other builders to be contacted.	GG
7.2	Street Furniture - DB to re-stain bench in Market Place and check on bus shelter. S Rowsell to restore Market Place noticeboard	DB SR
7.3	Road Sweeping : Billy Goat demonstration taking place on 10 th June MH to report back.	MH
7.4	Trees: TH has strimmed Green Lane and will remove the old chestnut tree on Watergates Common. No Dogs Allowed signage requested for the two play areas and the allotments.	TH GG
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8.1	Communications (For Information Only) Snow/Emergency Plan needs to be managed now that Claire Walker has resigned from the Parish	

8.2	<p>Council. GG to order salt supplies and check on grit bins in the meantime.</p> <p>A request for a bird bath memorial to be placed on the area where the pond once occupied on Watergates Common had been received. Further details to be requested before a decision can be made.</p> <p>There being no further business the meeting ended at 9.05pm</p>	GG
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