

<p>A meeting of the Highways & Rights of Way Committee took place at the Old School, Vicarage Lane, Colerne on Tuesday 8th September 2015 at 8.43pm. The following members were present: IN THE CHAIR: Mr J.Bull (JBu), PRESENT: Mr G Brain (GB), Mr T Hall (TH), Mr G.Thomas (GT),</p>		
<p>In attendance Miss G.A.Gill Clerk, Russell Harding (Cotswold Warden), Mr M Miller (MM), Mr P Jobbins (PJ)</p>		
9	To receive and accept apologies for absence. - Mrs M Harvey (MH),	
10	Declarations of Interest - None	
11	To Approve Adopted Minutes of the Highways & Rights of Way Meeting held on 9th June 2014 Proposed as a true record by TH and APPROVED.	
12	To Receive Cotswold Warden Report Franks Wood wall is progressing well the stone for the ‘cocks and hens’ to be delivered shortly. Barbed wire has had to be placed on the walls to stop people climbing them. The side entrance has been blocked by a parked car. Notice boards are up. Two squatters cut down a tree to make a den and had to be removed, leaving behind them a great deal of rubbish. Rob Parsons is keen to use the wood as a nature resource for Colerne Primary School and there is a meeting with the Education Authorities next week. Work on Cul 9 and Box 7 the junction at Lidbrook is underway. The lefthand side wall at Chapel Path is breaking up, the Rights of Way Officer to be asked to write to the householders. Two Warden team members have had to resign due to health reasons. The Chairman thanked Russell for all his hard work.	GG
13	Highways	
13.1	Rolling Action List Update – No new action plan had been received, the chairman to meet with Gemma Winslow (WC Highways) next week.	
13.2	CATG - Dangerous Pavements - Tutton Hill Update Two years since agreement that the paths were in poor state. Paul Bolland (WC Highways) has aspirations to complete the work by the end of September. Hitchin Skillins – Removal of Old Lighting Pole & installation of Light in New Pole Clerk to chase.	
13.3	CPC Issue Sheet: Vehicles parked in Vicarage Lane 24.02.15 Fire Officer Report – Emergency vehicles have advised that there is no problem accessing properties. Clerk to check with WC regarding the reported abandoned vehicles. WC had placed yellow labels on the car/van windows advising the owners to remove their vehicle within 7 days, these labels have been removed.	GG
13.4	CAB Issue Sheet: Emptying of New Litter Bins – Sheila Parker, Unitary Cllr had been advised that permission (retrospectively) could be obtained from the Area Board for the removal of waste from new bins placed on WC land. Clerk requested to write such a letter to Corsham Area Board for the Bin at Cleaves Avenue.	GG
13.5	Road Closure Notices – Clerk explained the difficulty that road closure notices issued by WC had been causing but was informed that this was an administrative problem that she should handle not bring to a Highways meeting.	
13.6	Salt Bins Check – To be undertaken by Claire Walker	CW
14	Asset Management	
14.1	Public Conveniences – Work has not finished on the installation of new wash hand units in the ladies and gents conveniences.	
14.2	Street Furniture - Bus shelter at Pinewood Way, due to health problems S Rowsell is unable to undertake the work. Clerk to find a replacement painter. GB to provide a costing for the replacement panels.	GG GB
14.3	Road Sweeping - Petrol can and fuel to be obtained for the Billy Goat. DB to keep a record of the areas he sweeps, time taken and petrol used.	DB
15	Communications (For Information Only) – Nothing to report.	

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