

## PARISH COUNCIL OF COLERNE

Members of the Parish Council are summoned to attend The Parish Council Meeting of Colerne Parish Council to be held on the **7<sup>th</sup> of NOVEMBER 2023 at 7.30pm at The Old School.**

Press & Public are welcome to attend.

*Sheila Parker:* Clerk, Colerne Parish Council

Date: 31<sup>st</sup> October 2023

## AGENDA

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |         |
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| <b>1</b>  | <b>To receive and accept apologies for absence.</b> Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |         |
| <b>2</b>  | <b>Declarations of Interest</b> (Disclosable Pecuniary Interests Regulation 2012, SI 2012/1464 (NB this does not preclude any later declarations))                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |         |
| <b>3</b>  | <b>Chairs Report.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                       |         |
| <b>4</b>  | <b>To approve the minutes of the meeting held on 3<sup>rd</sup> October 2023</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                       |         |
| <b>5</b>  | <b>Matters Arising.</b><br>Update on Girl Guide grant request.<br>Forrester Green Bench. Update from Cllr. G. T. Report sent out with the minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |         |
| <b>6</b>  | <b>Planning Applications Determined.</b><br><b>PL/2023/05259</b> -: MERRYFIELDS, Proposed Out Building Applicant Approve with Conditions<br><b>PL/2022/05961</b> -: Oak Farm, Rode Hill, Approve with Conditions.<br><b>PL/2023/07068</b> -: CATLEY HOUSE, WASHMERES, Decision: No Objection<br><b>PL/2023/07598</b> – 9 Cherry Road, North Colerne, Decision: Refused.<br><b>PL/2023/07201</b> - 10 Eastrip Lane, Colerne, Decision: Approve with Conditions<br><b>PL/2023/07371</b> -: St John the Baptist Church, Vicarage Lane, Colerne, Decision: Approve with<br><b>PL/2023/07667</b> - 8 GROCYN CLOSE, COLERNE, CHIPPENHAM, SN14 8DZ Decision: No Objection<br><b>PL/2023/07854</b> : 9 SILVER STREET, COLERNE, CHIPPENHAM, SN14 8DY Decision: No Objection |                                       |         |
| <b>7</b>  | <b>Planning Applications Received</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                       |         |
| <b>7a</b> | <b>PL/2023/08141</b> - Householder Application Address: 7 Poplar Way, North Colerne, Chippenham, SN14 8PP Proposal: Two storey rear extension Case Officer: Gabrielle Crabtree Respond By 24-10-2023.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                       |         |
| <b>7b</b> | <b>PL/2023/08897</b> Householder planning permission 9 Cherry Road, North Colerne, Chippenham. SN14 8QE Proposed single storey rear extension. Officer Clare Pratt. Respond by 13-11-23.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                       |         |
| <b>7c</b> | <b>PL/2023/08920</b> Single storey and two storey rear extensions together with internal alterations 2 Moon Close, Colerne, Chippenham, comments by 17/11/23                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                       |         |
| <b>7d</b> | <b>PL/2023/09056</b> 8 Poplar Way, North Colerne Single storey rear extension> Comments by 27/11/23<br><b>PL/2023/08141</b> 7 Poplar Way, North Colerne, Chippenham, SN14 8PP Two storey rear extension comments by 24/10/23 PC have permission for late comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                       |         |
| <b>8</b>  | <b>Finance</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                       |         |
|           | <b>Payments for approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                       |         |
|           | S. Hall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | public toilets for Sept               | 578     |
|           | Deeper Green Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | work to tree at Watergates            | 300     |
|           | Mainstream                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | quarterly rental telephones           | 47.28   |
|           | Hills                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | skip                                  | 31.67   |
|           | N. Morrish                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Pat Testing                           | 320     |
|           | S. Parker                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | refund cable for laptop/storage boxes | 71.96   |
|           | S. Bell                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | refund sink plug                      | 7.03    |
|           | K. Pugh                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | refund air freshener                  | 4.5     |
|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | subtotal                              | 1360.44 |
|           | <b>Direct Debt</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |         |
|           | British Gas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Sept - Oct Old School estimated       | 460.28  |
|           | <b>Credit Card</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |         |
|           | Fasthosts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | phone calls                           | 6.52    |

**PARISH COUNCIL OF COLERNE**

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|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                      | <div> <div>subtotal</div> <div>6.52</div> </div> <div> <div><b>Paid. Approved by 2 Cllr's. Or at a meeting.</b></div> <div> <div>salary</div> <div>staff</div> <div>2410.7</div> </div> <div> <div>HMRC</div> <div>tax &amp; NI</div> <div>575.64</div> </div> <div> <div>Screwfix</div> <div>doorstops/rubble sacks etc</div> <div>103.8</div> </div> <div> <div><b>Gardening club</b></div> <div>grant approved Oct meeting</div> <div>250</div> </div> <div> <div><b>Sea Scouts</b></div> <div>match funding grant approved at meeting</div> <div>432.5</div> </div> <div> <div><b>P. Gooding</b></div> <div>VR spraying course approved at meeting</div> <div>600</div> </div> <div> <div><b>SIS</b></div> <div>Thermal cameral agreed at meeting</div> <div>250.8</div> </div> <div> <div><b>Total</b></div> <div><b>6450.68</b></div> </div> </div> |
| 9                                                                                                    | <p><b>Reports from Working Groups.</b></p> <p><b>To receive updates from working groups.</b></p> <p><b>Allotments.</b></p> <p>Recreation.</p> <p>Highways.</p> <p><b>Finance</b> –Minutes of the FC 30<sup>th</sup> October with Financial Regulations Pavilion.</p> <p>Pinewood Recreation Working Group –</p> <p><b>Watergates working group.</b> – Discuss grass cutting and tree survey.</p> <p><b>Community Resilience</b> – Update from 1<sup>st</sup> meeting. Request for volunteer to help with the actions.</p> <p>Emergency Plan</p> <p>Neighbourhood Plan –</p> <p>Marketplace Working Group.</p> <p>Old School &amp; Public toilets.</p> <p>Personnel Committee.</p> <p><b>Website</b> Minutes of meeting of 17<sup>th</sup> October</p> <p><b>Climate and Biodiversity Group.</b> Discuss report presented by Cllr. J. Mellet.</p>          |
| 10                                                                                                   | <b>Update on Franks Wood.</b> Verbal update by Cllr. Mellet                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 11                                                                                                   | <b>PC response to WC Local Plan Review.</b> Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 12                                                                                                   | <b>Pinewood Play Area.</b> Discuss future of play area. Cllr. Mellet.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 13                                                                                                   | <b>Wellhead</b> verbal update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 14                                                                                                   | Ownership of the recreation ground and the indenture verbal update.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 15                                                                                                   | Application for Grant from Colts Football Club.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 16                                                                                                   | <p><b>Clerks Report</b></p> <p>Update on First Aid Course</p> <p>Complaint about the flag in the Marketplace, who is managing it?</p> <p>Do we still need the Billy goat sweeper?</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 17                                                                                                   | <b>Items for Parish Magazine</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 18                                                                                                   | <b>Items of Report and AOB</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p style="text-align: center;"><b>Next Parish Council meeting: 5<sup>TH</sup> December 2023.</b></p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

***PARISH COUNCIL OF COLERNE***