

PARISH COUNCIL OF COLERNE

CLERK: Sheila Parker

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PARISH COUNCIL OFFICES

OLD SCHOOL, VICARAGE LANE

COLERNE

WILTSHIRE SN14 8EL

Members of the Parish Council are summoned to attend;

an Extraordinary Parish Council meeting

to be held on .

9th January 2024 at 7.30pm at The Old School

Press & Public are welcome to attend. Members of the public can raise items on the agenda and speak for up to 3 minutes.

Sheila Parker: Clerk, Colerne Parish Council

Date: 2nd January 2024

AGENDA

1	To receive and accept apologies for absence. Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting.
2	Declarations of Interest (Disclosable Pecuniary Interests Regulation 2012, SI 2012/1464 (NB this does not preclude any later declarations)
3	Chairs Report. Para 5.3 of the recently agreed Financial Regulations states that in January and August when there are no Council meetings an Extraordinary meeting must be convened to consider the schedule of payments. Further, Standing Orders at item 3c state that the agenda will consist only of the item for which the meeting has been called. Therefore, the Chair recommends that 3c is suspended at this meeting to allow more than one item to be on the agenda and that the issue of the January meeting is on the agenda for the February meeting together with the 3c restriction..
4	Minutes of the meeting held on 5th December 2023 deferred to the next meeting on 6 th February.
5	Planning Applications Determined. PL/2023/08897 - 9 Cherry Road, North Colerne. Decision: Approve with Conditions.
6	Planning Applications Received PL/2023/10872 - Works to a Listed Building and PL/2023 10507
6a	TUTTON HILL HOUSE, TUTTON HILL, COLERNE, CHIPPENHAM, SN14 8DN Alterations to boundary wall and landscaping to facilitate the creation of 3 off street parking spaces (including electric vehicle charging points). Respond By 18-01-2024
7	Payments. See attached sheet.
8	Precept Formal report must be signed by the Chair and sent to Wiltshire Council.

Next Parish Council meeting:

6th February 2024

Extract from Standing Orders

3. Extraordinary Meetings

- a The Chairman of the Council may convene an extraordinary meeting of the Council at any time.
- b If the Chairman of the Council does not call an extraordinary meeting of the Council within 7 days of having been requested in writing to do so by two councillors, any two councillors, via the Clerk, may convene an extraordinary meeting of the Council. The public notice giving the time, place and agenda for such a meeting shall be signed by the two councillors.
- c The Clerk will advertise the meeting in the usual-way, at least 3 days prior to the meeting, including the agenda which will consist only of the item for which to meeting has been called.
- d No new business is to be introduced at the time of the meeting.
- e The agenda will consist only of the item for which to meeting has been called and will not include comments or other notes relating to the meeting.
- f The agenda must be agreed by the Clerk who will check that it is in accord with the Code of Conduct and if it is the two councillors shall sign it.
- g The Clerk will advertise the meeting in the usual-way
- h The Chair of the Council shall chair such a meeting, unless he or she is unable to attend for illness, urgent business, or similar reason or the nature of the business of the meeting would represent a conflict of interest
- i If the Chair does not take the chair, the Vice Chair will substitute, or failing that, a Chair can be selected by the members of the Council attending the meeting, according to Standing Orders.
- j Such meetings must follow Standing Orders