

COLERNE PARISH COUNCIL

CLERK: Sheila Parker

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Members of the Parish Council are summoned to attend a Meeting of Colerne Parish Council to be held on Tuesday 6th May at approximately 8.30 pm, following the Annual Parish Council Meeting.

Press & Public are welcome to attend.

Sheila Parker: Clerk, Colerne Parish

Date: 29th April 2025

Prior to the meeting there will be an opportunity for Public Question Time (*Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100*) at the Chairman's discretion subject to a 3-minute time allowance per question. Please advise the Clerk prior to the meeting should you wish to put forward a question.

AGENDA

1. **To receive and accept apologies for absence.** *Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting.*
2. **Declarations of Interest** (*Disclosable Pecuniary Interests Regulation 2012, SI 2012/1464 (NB this does not preclude any later declarations)*)
3. **Chairs Report: None**
4. **To receive for approval minutes of the Parish Council meeting held on April 1st 2025.**
5. **Matters arising**
 - Transition to Windows 11
 - Car park surface
 - Trees in the Market Place
 - Clerk's report on money spent on Franks Wood confirming funding that has been received.
6. **To receive notification of planning consent determined:**
 - 6.1 **PL/2024/08207** - Householder Application Address: Lictum Springs, Bath Road, Colerne, Chippenham, SN14 8AT Proposal: Demolition of Existing Garage. Replacement Garage with Ancillary Space above
 - 6.2 **PL/2025/02376** - Proposed Works to Trees in a Conservation Area Address: 18 TRIMNELLS, COLERNE, CHIPPENHAM, SN14 8EP Proposal: Prune Cherry & Ash trees back to previous pollard points. Decision: No Objection
7. **To receive notification of planning applications received:**
 - 7.1 **PL/2025/03481** - Householder Application Address: Shiloah, Green Lane, Colerne Proposal: First Floor Extension to Existing Bungalow Case Officer: Lucie Turner Respond By: 09 May 2025
 - 7.2 **PL/2025/00445** Householder planning permission Retrospective Single Storey Extension and Air Conditioning Terminal 66 Martins Croft, Colerne, respond by 24th April the PC have permission for a late submission.
 - 7.3 **PL/2025/03723** - Proposed Works to Trees in a Conservation Area Address: 12A Watergates Colerne, Proposal: T1 - Rowan tree – fell. Respond By: 06 May 2025
 - 7.4 **PL/2025/03159** - Householder Application Address: 4 MULLINS CLOSE, COLERNE, CHIPPENHAM, SN14 8BY Proposal: Double Storey Rear Extension Respond By: 30 April 2025 the PC have permission for a late submission.
 - 7.5 **PL/2025/03325** - Full Planning Permission Address: RAF Colerne, Doncombe Lane, Wiltshire, Colerne Proposal: Full planning application for the demolition of the existing building and the erection of a new office building, together with associated drainage

works. Applicant Name: Secretary of State of Defence c/o The DIO Legal Team Case Officer: Peter Crozier Respond By: 01 May 2025 the PC have permission for a late submission.

8. Finance:-

8.1 To approve the list of payments circulated with the agenda.

9. To receive updates from working groups

Allotments/Recreation

- Verbal report from Cllr Thomas
- Next actions current lease
- Report on Dame Elizabeth Forrester and 1922 map.
- Response from Wiltshire Association of Local Councils on Allotments.

Finance related.

- Insurance other suppliers verbal report
- Report from Cllr JM on yearend reconciliation for 2024/25.
- Need for a separate assessor for the Unity Bank account as Cllr JM is a signatory.

Pavilion

Pinewood Recreation

Watergates

Community Resilience

Old School and public toilets

Neighbourhood Plan

- Letter from Leander Developments
- Airfield map from MoD

Market Place Working Group

Personnel

Climate and Biodiversity Working Group

Recreation Ground extension. verbal report

10. Grant request from the History Group

11. Section 106 report

12. Asset Transfer report

13. Plan to recruit new Councillors.

14. Items for Parish Magazine

15. Clerks Report.

- Request from The Pantomime Group for a grant for new microphones and speakers.
- CLT have requested the last of three annual payments of £200 as agreed previously.

Next Parish Council meeting: Tuesday: June 3rd at 7.30 pm, at The Old School