

COLERNE PARISH COUNCIL

CLERK: Sheila Parker
Telephone: - 01225 742207
email: clerk@colernepc.uk
www.colerne-pc.gov.uk

OFFICE OLD SCHOOL
VICARAGE LANE
COLERNE
SN13 8EL

Members of the Parish Council (PC) are summoned to attend a Meeting of Colerne Parish Council to be held on Tuesday, 1st of July 2025 at 7.30 at The Old School, Vicarage Lane. Press & Public are welcome to attend.

Prior to the meeting there will be an opportunity for Public Question Time (*Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100*) at the Chairman's discretion subject to a 3-minute time allowance per question. Please advise the Clerk prior to the meeting should you wish to put forward a question.

Sheila Parker: Clerk, Colerne Parish

Date: 24th of June 2025

AGENDA

1. **To receive and accept apologies for absence.** *Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting.*
2. **Declarations of Interest** (*Disclosable Pecuniary Interests Regulation 2012, SI 2012/1464 (NB this does not preclude any later declarations)*)
3. **Chairs Report: None**
4. **To receive** the minutes of the Parish Council Meeting held on 3rd June 2025
5. **Matters arising.**
6. **Update on the Neighbourhood Plan and Cllrs guide**
7. **Advisory note on Leander pre-application proposal**
8. **To receive notification of planning consent determined:**
 - a) **PL/2025/01840** - Householder Application Address: 4 Cleaves Avenue, Colerne, Proposal: Demolition of existing garage & conservatory to erect two storey side extension to include a ground floor WC. Relocation of front door to extension and replacement of existing brown upvc windows with glazing bars to grey upvc without glazing bars. Decision: - Approve with Conditions
 - b) **PL/2025/03481** - Householder Application Address: Shiloah, Green Lane, Colerne, Proposal: First Floor Extension to Existing Bungalow. Decision: - Approve with Conditions
 - c) **PL/2025/02797** - Householder Application Address: 21, GASTARD, CORSHAM, SN13 9QN Proposal: Semi-detached annex with utility and shower room. Decision: - Approve with Conditions
 - d) **PL/2025/04265** - Proposed Works to Trees in a Conservation Area Address: ELMSLEIGH, MARKET PLACE, COLERNE, Proposal: T1. Black Walnut - Dismantle/fell. Decision: 18 June 2025 No Objection
 - e) **PL/2023/10982** - Full Planning Permission Address: Land at Thickwood Lane and Northern Lane, Colerne, Wiltshire Proposal: Engineering works and change of use to enable widening of highway Applicant Name: Euridge Manor Farm Case Officer: Samantha Stockley Decision Date: Decision: 09 June 2025 Withdrawn by Applicant.
9. **To receive notification of planning applications received:**
 - f) **PL/2025/04840** Stables Barn 17 TRIMNELLS, COLERNE, listed building consent (Alt/Ext) Installation of Electric Vehicle Charger Comments by 27/6/25
 - g) **PL/2025/04617** Sunnymead, Rockfield, Colerne, Householder planning permission Demolish existing garage and erect a new single garage in Northwest corner of plot, creating parking for 3 cars in front of garage on existing plot. Demolish existing utility room and coal shed and rebuild on existing footprint, single story extension with footings incorporating utility, bathroom and study. Demolish existing garden room and replace

with larger open plan single story extension to create open plan living and kitchen area with entrance porch. Comments by 8th July 2025

- h) PL/2025/04826 - Householder Application Address: 21 WATERGATES, COLERNE, Proposal: Demolition and rebuild of existing double garage and workshop at lower ground level. Upper ground and first floor/loft void extension over including terrace/veranda. Comments By: 04 July 2025
 - i) PL/2025/04924 Full planning permission Trimnells House Bed and Breakfast, Trimnells, Colerne, Wilts. Change Of Use from C1 to C3. Comments by 16/07/2025
 - j) PL/2025/04574 Householder planning permission. 36 Forrester Green, Colerne Single storey porch extension and single storey side extension. Comments by 24/07/2025
10. **Finance:** - To approve the list of payments below;
Payment list. Some items may have been paid in previous month after meeting

Payments that need PC approval.

Incl. VAT if applicable

Payments made or set up for variable direct debt, standing order, debt card, cheque or bacs.

Hills Waste	114.26	1
Fast hosts	10.63	2
Spotless Cleaning June Invoice	690.00	3
Octopus electric p. toilets	35.04	4
Mainstream	89.1	5
Salaries	3179.29	6
HMRC TAX (after credit)	215.5	7

Payments made by clerk's delegated authority up to £500, before VAT. Plus items approved at previous meeting

Screwfix oregon helmet	29.18	8
fuel for mower and lawn seed, rubble	87.26	9
sacks sealant, miracle grow	242.40	10
PPS supply & fit new combimate unit in flat		
Wilts tool Hire/John	212.99	11
Millers	60.00	12
Cloud Next website domain name	125.51	13
Amazon,	369.95	14
Rentokil Initial 1 year service 2025 - 2026	1000.00	15
Colerne Music Theatre. Grant approved in May mtg	53.78	16
Repay S. Bell for dried Kiln wood	2175.60	17
S J Aplin repairs to play area in the recreation approved by PC		
DCE Electrical Ltd replace faulty light	504.00	18
Tutorcare Ltd Emergency first aid workplace	834.00	19
Mike Mathews Cons. Repair and damaged walls tank area	1106.40	20
Hire of Room in Village Hall for meeting	18.00	21

Total 11152.89

Any unusual receipts under code 1990 Other Income.

- 11. **Recruitment of new Councillors**
- 12. **Councillors allowances, report from Wiltshire Council.**

13. To receive updates from working groups: -

Allotments/Recreation/Pavilion

- a) Plan to repaint the external Pavilion walls that suffer from the weather. Cllr RT
- b) Car Park surface Cllr GT
- c) Recreation Ground extension Cllr AS
- d) Visit of Mr Giffords agent Cllr AS
- e) Allotments lease Cllr RT
- f) History of the Allotment Cup

Finance and website

Combined Account and Trial Balance year to date. It is tabled at this meeting so that it can be debated and then put on the website to conform with the Financial Regulations and will not be delayed due to there being no August PC meeting.

Highways

Pinewood Recreation.

- g) Confirmation that WC will only transfer the central play area. Verbal report Cllr RT
- h) Background to the complications of covenants. Cllr RT
- i) Update on play areas Cllr JM

Watergates/ Climate & Biodiversity

Old School and public toilets

- j) Consideration of a maintenance contract for hand driers and alternatives.

Neighbourhood Plan

Market Place Working Group

Personnel

14. License Application Brights Store High Street

15. Clerks report

- a) Joint Annual Parish Meeting with Village Hall Committee. I have received an email from Anne at the VH, and she suggested that we hold our AP meetings together next year, as they only had 3 people at their meeting this year. She also asked when we were planning on holding it next year. It might be a good idea to include other groups in the village to come and have a stall/talk so people can learn what they have done over the year.
- b) Replacement of bench in Walmsley Memorial as per previous PC discussions. We discussed a new bench here before and agreed to change it, we also agreed to a resident's request to put one in the Walmsley area. They have now asked if they can still put one there. Cllr. GT and the VR have looked at different types i.e. Wood/plastic and sizes and suggest that we get 2 smaller benches that will fit onto the paving slabs, one paid for by the PC and one by the resident.

16. Items for the Parish Magazine

Please note there is no Parish Council meeting in August, unless an extraordinary meeting is called. The next meeting will be on Tuesday 2nd of September 7.30 at the Old School.