

COLERNE PARISH COUNCIL

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OFFICE OLD SCHOOL
VICARAGE LANE
COLERNE
SN13 8EL

**Members of the Parish Council are summoned to attend a
Meeting of Council to be held on Tuesday 7th October
at 7.30 in the Old School.**

Press & Public are welcome to attend.

Sheila Parker: Clerk, Colerne Parish

Date: 1st October 2025

Prior to the meeting there will be an opportunity for Public Question Time (*Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100*) at the Chairman's discretion subject to a 3-minute time allowance per question. Please advise the Clerk prior to the meeting should you wish to put forward a question.

AGENDA

1. **To receive and accept apologies for absence.** *Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting.*
2. **Declarations of Interest** (*Disclosable Pecuniary Interests Regulation 2012, SI 2012/1464 (NB this does not preclude any later declarations)*)
3. **Chairs Report**
Wiltshire Association of Local Councils AGM.
4. **Matters arising.**
Plan to recruit new Councillors.
Financial Regulations actions.
5. **To receive the minutes of the Parish Council Meeting held on 2nd September 2025 and the Finance Committee on 30th September 2025.**
6. **To receive notification of planning consent determined:**
 - a) **PL/2025/04574** - Householder Application Address: 36 Forrester Green, Colerne, Chippenham, SN14 8EB Proposal: Single storey porch extension and single storey side extension.: Decision: Approve with Conditions.
 - b) **PL/2025/06647** - Notification of proposed works to trees in a conservation area Elmsleigh, Market Place T 1 - Yew tree - reduce & reshape to contain size, a reduction of 1m throughout entire canopy Conifer hedge below T1 - Remove Decision. No Objection
 - c) **PL/2025/03159** - Householder planning permission 4 Mullins Close, Colerne, Single storey rear extension and associated works. Decision:- Approve with Conditions
7. **To receive notification of planning applications received:**
 - d) **PL/2025/07125** - Householder planning permission 68 Pinewood Way, North Colerne First floor extension to rear of existing dwelling. 6th of October 2025
 - e) **PL/2025/06805** Full planning permission Rockfield House, Colerne. Change of use of the existing garage into an annexe. Comments by 15th October 2025
 - f) **PL/2025/07444** Stonecrop, Thickwood Lane, Householder planning permission. Remove existing extension, construct two storey side extension and single storey extension to rear. construct garage. Comments by 21st of Oct.
 - g) **PL/2025/07569** - Notification of proposed works to trees in a conservation area. 6 Market Place, Colerne Walnut tree - reduce crown by one-third. Comments by 10 October 2025
 - h) **PL/2025/07487.** Householder planning permission. 19 Martins Croft, Colerne Double Storey Extension. Comments by 22nd of October

8. **Finance:** - To approve the list of payments below;
 October 2025 Meeting Payment list . Some items may have been approved & paid in previous month after meeting.
 Payments that need PC approval incl. VAT if applicable
 Payments made or set up for variable direct debt, standing order, debt card, cheque or bacs.

Hills Waste inv. August	110.95	2
Fast hosts Sept incl. renewal of domain name	26.03	3
Spotless Cleaning August	690.00	4
Mainstream Sept	89.10	5
Octopus electric p. toilets Sept	27.98	6
Salaries Sept	3215.66	7
HMRC Sept	586.82	8
Payments made by clerk's delegated authority up to £500.00 before VAT. Plus items approved at previous meeting		
Colerne Parochial church PC advert Sep - Oct	120.00	9
Colerne Parochial church Col Climate change Sep - Aug 26	395.00	10
Screwfix rubble sacks, mould spray	124.00	11
Deeper Cleaning cut to Watergates	480.00	12
DCE Electrical Ltd tests to find reason electric is tripping	216.00	13
Lexies coffee & milk for office	7.44	14
Wickes kiln dried wood	44.74	15
Sainsburys fuel for mower	12.00	16
Miele repairs to tumble dryer	170.00	17
Mcfee subscription 1 yr	74.99	18
Colerne CLT last of grant approved 5 yrs ago	200.00	19
Lloyds bank charges	4.67	20
Repayment to COSC refund from Opus for double payment	906.47	21
COSC invoices pd in cash. Repaid to COSC	114.50	22
History Club remainder of grant	42.05	23
PPS call out to clear drains in café	144.00	24
fuel for mower and van	26.99	25
Wickes bark chippings	18.90	26
Amazon refuse sacks, hand towels	56.21	27
Adboards for History group approved previous mtg	252.30	28
AlphaRod blocked kitchen sink in flat	168.00	29
	8324.80	

Any unusual receipts under code 1990 Other Income.

9. **To receive updates from working groups: -**
- a) **Allotments/Recreation/Pavilion.**
 Shall we do an 80th year oak planting on the Rec?
 - b) **Finance and website.**
 Standing Orders and what is quorate.
 Budget requests for 2026/7.
 - c) **Highways**
 Report from LHFIG and meeting with highways for signage at Thickwood and other areas in the parish.
 Highway signage note from Wiltshire Council.
 - d) **Pinewood Recreation.**
 Discuss tender for grass cutting once transfer is completed.

- e) **Watergates/ Climate & Biodiversity.**
Cllr. JM request for a grant of £200.
 - f) **Old School and public toilets.**
Redecoration of newly plastered areas in the playschool rooms.
 - g) **Neighbourhood Plan**
Local Plan letter sent to Wiltshire Council.
Signals move Azimghur Barracks.
 - h) Market Place Working Group None
 - i) Personnel None
10. Community First Nomination Form.
 11. Wiltshire Council grant to help create hubs in rural communities.
 12. Report and questions from Cllr. G. Thomas.
 13. Santas grotto plans for Christmas.
 14. Community First nomination form.
 15. Community Governance Review - Parish Survey from Wiltshire Council - responses for 7 October.
 16. **Clerks report.**
Residents thanks PC for the benches at Pinewood.
Bonfire arrangements.
 17. **Items for the Parish Magazine**