

COLERNE PARISH COUNCIL

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OFFICE OLD SCHOOL
VICARAGE LANE
COLERNE
SN13 8EL

**Members of the Parish Council are summoned to attend a
Meeting of Council to be held on Tuesday 6th of January 2026
at 7.30pm in the Old School.**

Press & Public are welcome to attend.

Sheila Parker: Clerk, Colerne Parish

Date: 30th December 2026

Prior to the meeting there will be an opportunity for Public Question Time (*Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100*) at the Chairman's discretion subject to a 3-minute time allowance per question. Please advise the Clerk prior to the meeting should you wish to put forward a question.

AGENDA

1. **To receive and accept apologies for absence.** Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting.
2. **Declarations of Interest** (Disclosable Pecuniary Interests Regulation 2012, SI 2012/1464 (NB this does not preclude any later declarations))
3. **To receive the minutes of the Parish Council Meeting held on 2nd December 2025.**
4. **Chairs Report.**
 - 4.1. None
5. **Matters arising.**
 - 5.1. Update on defibrillators.
 - 5.2. Update on Watermark
6. **To receive notification of planning consent determined.**
 - 6.1. **PL/2025/09409** 5 MOON CLOSE Notification of proposed works to trees in a conservation area T1 Willow tree - Reduce to ground level. T2 Apple tree - Crown reduce by up to 40% to suitable growth points to reshape from previous. T3 Pine tree - Reduce height by up to 40%. T4 Conifer tree - Reduce to ground level.
 - 6.2. **PL/2025/08888** 7 TUTTON HILL Notification of proposed works to trees in a conservation area T1 Young Hazel tree - Fell. T2 Leylandii - Fell. T3 Small Apple tree - Fell. T4 Lonicera hedge - Fell.
 - 6.3. **PL/2025/07487** 19 MARTINS CROFT. Householder planning permission, Double Storey Extension. Approve with Conditions
 - 6.4. **PL/2025/08382** 42 High Street Householder planning permission. Re-roofing the house using the existing stone tiles, internal alterations including the repositioning of the bathroom door and installation of a wood burning stove, replacement of the outbuilding sheet metal roof with clay tiles, and formation of a new opening within the outbuilding's north wall. Approve with Conditions.
 - 6.5. **PL/2025/07444** Stonecrop, Thickwood Lane, Householder planning permission. Remove existing extension, construct two storey side extension and single storey extension to rear. construct garage. Approve with Conditions.
 - 6.6. **PL/2025/08619** 42 High Street - Listed building consent (Alt/Ext) Re-roofing the house using the existing stone tiles, internal alterations including the repositioning of the bathroom door and installation of a wood burning stove, replacement of the outbuilding sheet metal roof with clay tiles, and formation of a new opening within the outbuilding's north wall. Approve with Conditions
7. **To receive notification of planning applications received:**
 - 7.1. None
8. **Finance: - To approve the list of payments below.**

At the January 2026 Meeting Payment list. Some items may have been approved & paid in previous month after meeting.

Pd in Nov/December on 6th Jan 2026 Meeting list Payment list. Some items may have been approved & paid in previous month after meeting.
Payments that need PC approval.

Payments made or set up for variable direct debt, standing order, debt card, cheque or bacs.

Hills Waste November invoice	96.46	2
Fast hosts	10.63	3
Spotless Cleaning November 2025	660.00	4
Mainstream	89.10	5
Octopus electric p. toilets	21.45	6
Salaries December incl 9 mths backpay	4013.34	7
HMRC Sept	587.20	8
Pension	96.81	9
Lloyds bank charges	4.25	10

Payments made by clerk's delegated authority up to £500.00 before VAT. Plus items approved at previous meeting

Sporting Billy Champions Cup	172.80	11
Wickes mortar, flexi tube top soil trowel	35.64	12
The Away Service Group cleaning Martins Croft	1800.00	13
Avalon Software booking system V. Hall	240.00	14
Colerne PCC advert for CW&BWG	55.00	15

Amazon Bono wood cleaner, adapter, doorbell, files, envelopes, handtowels, Synology HDD, surge protector, refuse sacks, matt for van, buttons for van, pressure sprayer, patio cleaner. The synology HDD etc was approved in December meeting.

8836.66

Any unusual receipts under code 1990 Other Income.

None

9. To receive updates from working groups: -**9.1. Allotments/Recreation/Pavilion**

9.1.1. Cllr GT water plans.

9.2. Finance and website.

9.2.1. Budget and Precept

9.2.2. Cash burn rate and need for funds transfer.

9.2.3. FSCS lift from £85k to £120k.

9.3. Highways.

9.3.1. Cllr. JM report paper on Wiltshire Council Thickwood traffic proposals.

9.3.2. Wiltshire Council paper on bus stops. Cllr JM/Cllr PC.

9.3.3. Contact with the camp on the damage to the bus stop. Cllr PC.

9.4. Pinewood and Asset transfer

9.4.1. Formal signing of asset transfer documents

9.5. Watergates/ Climate & Biodiversity.

9.6. Old School and public toilets.

9.7. Neighbourhood Plan.

9.8. Market Place Working Group

9.9. Personnel

10. Community Land Trust.

10.1. Response from WALC on status of grants to a CLT.

10.2. To consider the request from the CLT for a further grant.

11. **Village pond**, consider next steps. Cllrs RC and RT.
12. **Leander** response from planning consultant. Cllr RT
13. **Land ownership** next steps. Cllr AS.
14. **Rugby Club** request for a footpath along the C151 and crossing. Cllr PC.
15. **Clerk's Report**. None.
16. **Items for the Parish Magazine**

Colerne Old School charity to follow this meeting to approve the accounts for 2024 – 2025.

**Date of next meeting Tuesday the 3rd of February 2026
at 7.30 The Old School.**